



Contractors Licensing and Appeals Board Meeting Minutes from: April 20, 2023

**MEMBERS PRESENT:**

Scott Warren  
Steven Walkin  
Jak Hollinger  
Travis Briggs  
Sean Lijewski  
Ian Alvastad

**MEMBERS ABSENT:**

Jeremiah Holtus

**CITY COUNCIL:**

Lisa Engebretsen

**CITY STAFF PRESENT:**

Justin Scott  
Shawn Barrett  
Deeann Miller

**CALL MEETING TO ORDER:**

Scott Warren called the meeting to order at 4:01 PM.

**MONTHLY REPORT UPDATE:**

Justin Scott presented the March Building report. (Attached)

Below is a breakdown of the 12 major commercial projects that are in progress:

Note: All projects are not included in this list; smaller projects including remodeling, alterations and additions may not be listed.

- LDS Temple (3011 Independence Dr.) Interior connections and finish are in process. Stone veneer is being installed and the steeple structure is being framed.
- Liberty Square Apartment Complex, 60 units (1100 S. Beverly St), Bld. A is complete and waiting on the electrical service gear to energize the building. Building B Towers 1-3, and the Community Center, interior finishes are in process. The anticipated completion for this project is the end of April/May of 2023 for Building A and the Community Center and the

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middle to end of June of 2023 for Building B. The availability of the electrical service equipment is the reason that this project is being held up.

- Wal-Mart East Interior Remodel (4400 E. 2<sup>nd</sup> St.) Fire pump and sprinkler piping in process.
- Casport Mint, (170 Star Lane) Interior structural steel and framing in process, M.E.P. rough-ins are in process for Phase 1, mezzanine office areas are in trim phases, this project has been divided into 7 phases. The 2<sup>nd</sup> machine is installed and operational. Phase II is to begin shortly.
- La Cocina Restaurant (4110 Centennial Hills) Framing is complete and M/E/P's are in process.
- Alma Business Bld. (260 W. 1<sup>st</sup> St, Old Bakery) Final finishes are in process.
- Nolan Phase II (225 S. David St. Condominiums) Framing is nearly complete and the M/E/P's are in process.
- Jump Craze (SE Wyoming Blvd near E 21<sup>st</sup> St) Site work is in process.
- Harbor Freight Expansion (Sunrise Mall) Final finishes are in process.
- Discount Tire (4990 E. 2<sup>nd</sup> St near the Residence Inn) Site work is in process.
- Johnstone Supply (3100 E. Yellowstone) Sprinkler system is being installed and the final finishes are nearing completion.
- 307 Chiropractic (5980 Enterprise Dr near Menards) Site work is in process.

#### Projects Completed:

No new projects were completed this month.

#### Demolition Projects:

YMCA – Old YMCA is in the process of being demolished. The site will be paved for additional parking and the East existing gym is to remain.

#### NEW BUSINESS:

Shawn Barrett presented the significant changes to the 2023 NEC which will be presented to City Council for adoption after July 1, 2023.

#### LICENSE APPLICATIONS:

##### General Contractors:

Jan Holtfreter – Class I General Contractor – *Approved to test*

Allen Jennings – Class I General Contractor – *Approved to test*

Jason Morrison – Class I General Contractor – *Approved to test*

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Mechanical Applications:

Terry Mask – Master Mechanical – *Approved to test*

Scott Alder – Journeyman Mechanical – *Approved to test*

Plumbing Applications:

Manuel Flores – Master Plumber – *ICC testing submitted, license approved, no test Needed*

Nathan Boyle – Master Plumber– *Approved to test*

**COMPLAINTS:**

There were no complaints that were presented to the Board for review.

**UNSAFE STRUCTURES ORDINANCE:**

There were no unsafe structure complaints that were presented to the Board for review.

**ADJOURN:**

The meeting was adjourned at 4:26 PM.

Respectfully Submitted,

Justin Scott, Secretary